



## NORTHERN NEW MEXICO COLLEGE

921 North Paseo de Onate  
Espanola, New Mexico 87532

PURCHASE ORDER NO. **SC152030**

**SC152030**

**Gonzales, Maria D.**

Date: 08/26/14

Seller:  
Gonzales, Maria D.  
P.O. Box 40175  
Albuquerque NM 87196

Ship To:  
Tammy Salter  
921 Paseo de Onate  
Montoya Bldg  
Espanola NM 87532

**DELIVER BY:** 12/31/14

**DELIVERY:** 8 a.m. - 4 p.m. Mon.-Fri. 24 hour notice for large deliveries is recommended. Please call 505-747-2176 to make arrangements.

This purchase order number must appear on all invoices, packages, lading and correspondence.

Before payment can be made an original itemized invoice, referring to our purchase order number must be certified as follows: "I certify that the bill rendered herein is correct and just, that payment has not been received and that the services have been rendered, or the merchandise delivered."

Northern New Mexico College is Tax Exempt...  
Sales on Tangible Property is deductible from gross receipts tax pursuant to 72-16A-149 N.M.S.A., 1953.

### NET 30 DAY PAYMENT UPON RECEIPT OF INVOICE

Invoices must be mailed to Northern New Mexico College, Accounts Payable, 921 North Paseo de Onate, Montoya Building, Espanola, NM 87532, on day of shipment. Please direct inquiries concerning invoices to 505-747-2135.

FOB Destination. Prices shall include all packing, handling and shipping charges FOB destination, freight prepaid and allowed unless otherwise specified herein.

### DIRECT ALL INQUIRIES TO THE PURCHASING OFFICE

Item	Description	Quantity	Unit Price	Total
1	Service Contract: Site Coordinator El Rito Campus To Include: Coordinating Site Visits for Clients interested in utilizing NNMC El Rito Campus Contracts for upcoming events, coordinate college events with designee Brandi Cordova, Security, setup, campus notification, food services, housing & scheduling of staff Personnel. Liaison to the Provost Regarding Academic activities held at El Rito Campus Vice President for Finance & Administration any Business day-to-day operations. Commence: July 1, 2014 Terminate: December 31, 2014	1.00 EA	15,000.0000	15,000.00
PO Total				CONTINUED

### PER YOUR REQUEST: CONFIRMATION OF PURCHASE ORDER - DO NOT DUPLICATE ORDER...

Seller: Please send acknowledgement of this order, and address all inquiries concerning this order, to the Purchasing Office, 921 North Paseo de Onate, Montoya Building, Espanola, New Mexico 87532 Telephone No. 505-747-2100 FAX No. 505-747-2801

NORTHERN NEW MEXICO COLLEGE

BUYER: Tammy Salter

PURCHASING COPY

Director of Financial Services



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## Director of Financial Services